

# D & S MCKAY HOLDINGS INC (DRUMHELLER REGISTRIES)

*“Agent for Alberta Registries”*

Drumheller Office  
PO Box 1917,  
Drumheller, Alberta  
T0J 0Y0

Telephone: (403) 823-3067  
Fax: (403) 823-3097

## **OUT OF PROVINCE REQUIREMENTS**

### **DRIVER'S LICENCE**

- \*\* You will need your out of province driver's licence. **If this is not available, you will require a Confirmation letter and Driver's Abstract from the province you are currently licenced in.** This needs to be faxed directly to us.
- \*\* You will also require a second piece of identification, such as: Birth Certificate, Passport, WIN card, Firearms Possession Card, or Major Credit Card, Bank Card if your name is embedded on it.
- \*\* You will require Proof of Alberta Residency, such as: Mortgage Agreement, Lease/Rental Agreement, Utility Bill (**with an Alberta address on it**), a payroll stub (**from an Alberta employer**), or a Letter of Employment, Bank/Credit card statement with an Alberta address, or Health Care Statement.

### **VEHICLE REGISTRATION**

- \*\* You will need a Request for Inspection for the incoming vehicle, obtained from us, which you would then take to an **“approved mechanic/dealership”** who is certified to do the out of province inspection. We can provide you some of the names available.
- \*\* Once the vehicle passes the inspection, the mechanic will give you a green certificate to return to us. **This certificate is only valid for 14 days from the date of inspection.**
- \*\* When you are ready to register your vehicle, you will need to have with you: Proof of valid Alberta Insurance \*\* Identification \*\* Previous registration or a bill of sale or lease agreement and the completed Out of Province Inspection Certificate.
- \*\* If you are registering a vehicle that is coming from Saskatchewan or British Columbia, and the vehicle is less than 4 years old, you may be exempt from having an out-of-province inspection on your vehicle – **PLEASE INQUIRE and provide us details about your vehicle!!**